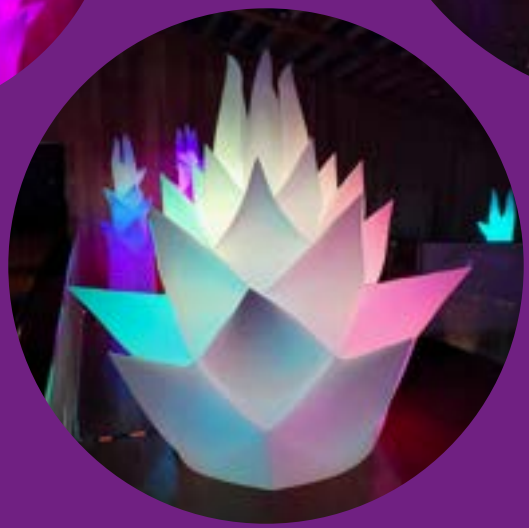
CuriOdyssey
SCIENCE PLAYGROUND & ZOO

HOLIDAY EVENTS

WWW.CURIODYSSEY.ORG

events@curiodyssey.org | 650.340.7565 | 1651 Coyote Point Drive, San Mateo, CA 94401

Experience the magic of IlluminOdyssey, an immersive light exhibition that transforms CuriOdyssey's Redwood Hall into a breathtaking forest of luminous art and science. Imagine hosting your event in a space where guests can explore interactive exhibits, from glowing Astro Botanicals to swirling light projections, all set within a mesmerizing environment that showcases the marvels of light and science. Whether it's a corporate gathering, a special celebration, or a unique social event, IlluminOdyssey provides the perfect backdrop, offering an extraordinary blend of creativity, discovery, and sophistication that will leave a lasting impression on your guests. Make your event truly unforgettable by hosting it during this one-of-a-kind experience.



PACKAGES & PRICING

Starlight Soiree | $10,000

Your event will take place in the Redwood Hall, offering a unique cocktail style experience for up to 350 guests, with exclusive access to the museum. Attendees can enjoy cocktails while exploring the immersive environment of IlluminOdyssey. You'll have the space from 5 PM to 12 AM, allowing setup to begin at 5 PM. The event should conclude at 11 PM with a smooth transition to breakdown, which can commence immediately after and end at 12 AM.

Luminous Banquet | $7,000

Located within the enchanting setting of IlluminOdyssey, we offer an exclusive dinner experience for up to 150 guests on the top level of the Redwood Hall. This event can commence anytime from 6:30 PM onwards and can run as late as 11 PM. Setup can start as early as 5 PM to ensure everything is perfectly in place for your guests arrival, and breakdown can start at 11 PM and concluded by 12 AM.

Bay Glow | $5,000

Dinner in the Bay Gallery and Labs Building, with full access to IlluminOdyssey. This space is ideal for hosting up to 75 guests, providing a cozy atmosphere for your event. The Event could start as early as 5 PM and end as late as 11 PM, giving you ample time to make the most of the evening.

Cocktails in the Concourse | $5,000

Enjoy a mix of a casual seated dinner and cocktail time in our classroom, theater, and concourse spaces, with full access to IlluminOdyssey. The event can start as early as 5:30 PM, making it an ideal choice for families with kids

- Prices include tables and chairs, access to the museum and zoo, AV equipment, staffing, taxes, and parking.
- For all these evening events, rental time is 5 PM - 12 AM. Additional time may be available upon request (fees apply).
- Guest arrival and departure time will vary based upon the chosen event package.
- Due to daytime public access, setup for events that are inside the Redwood Hall (Starlight Soiree and Luminous Banquet) can begin no earlier than 5 PM. We suggest that guests arrive no earlier than 6:30 PM to allow for sufficient setup time.

PROGRAM ENHANCEMENTS

Animal Ambassadors

Choose an animal ambassador for your event, while contributing to the financial well-being of our wildlife programs.

$475 for 1 hour

PREFERRED VENDORS

CATERING

Cheat a Little Catering
650-227-1125
cheatalittle.com

D-D Catering
408-717-1131
d-ddelightsanjose.com

Tannourine
650-638-1960
tannourinecuisine.com

SB Catering & Events
650-868-0250
www.SBcatering.net

49 Square Catering
415-834-5348
49sqcatering.com

Le's Kitchen
415-340-0017
leskitchen.com

Kitchenina
415-2992670
www.kitchenina.com

Ñora Spanish Catering
510-833-6672
510nora.com

Tony Caters
408-263-4366
tonycaterstoyou.com

Continental Caterers
650-322-4189
continentalcaterer.com

RENTAL COMPANIES

AM Party Rentals
650-363-1050
ampartyrentals.com

Chairs 4 Events
650-226-5992
chairs4events.com

Unica Party Rentals
650-610-9002
unicapartyrentals.com

PHOTO BOOTHS & PHOTOGRAPHY

Eric James
925-451-5332
ericjamesphoto.com

Just the Little Things Photos
415-735-4728
justthelittlethingsphotos.com

Selfie Soiree
650-222-0734
selfiesoiree.com

Six & Ten Studio
510-338-4186
cwagnerphotography.com

Vivian Chen
510-579-3477
vivianchen.com

DJS, DECORATIONS & MORE

Sound in Motion
831-427-0700

DJ Shawdy

Elite Entertainment
408-733-8833
e3music.com

Four Leaf Entertainment
415-699-6048
fourleafent.com

Verducci Event Productions
510-746-8279
verduccies.com

MUSICAL TALENT

Benny B Music
415-290-8487
bennybemusic.com

Erica Messer
415-786-9143
hauteharpist.com

Speechless Music
774-231-8589
speechlessmusic.com

EVENT PLANNERS

Adrian Parties, Weddings & Events
510-394-4435
adrianparties.com

Dreams on a Dime
415-264-2764
dreamsonadime.com

Selection Of Caterers

Our preferred caterers have worked with CuriOdyssey and are familiar with our building, policies, and procedures. All the caterers on the list are environmentally-friendly companies who will adhere to our green guidelines. Caterers are required to complete a walkthrough with the events manager to make arrangements regarding deliveries, power needs, floor plan, loading areas, and pick up times. Off-list caterers are subject to additional fees, policies, and approval by the events manager.

Music and Decorations

CuriOdyssey is home to over 60 animals, and our primary concern is for their welfare. Music and decorations are restricted to ensure their safety. We do not allow balloons, piñatas, noisemakers, or fog machines. Any music outside must be approved in advance by our wildlife staff, and may be turned off if it is deemed harmful to our animal residents. Decorations may be hung on the walls of the Redwood Hall and must be removed (along with adhesives) at the end of the event. Decorations may not be hung nor adhered to the Redwood Hall ceiling or rafters. .

Pre-Event Floorplan/Walkthrough

A pre-event floorplan and walkthrough are required and must be provided to the events manager no later than two weeks prior to the event. The walkthrough must be scheduled in advance, and must take place during normal business hours.

Deliveries and Pick-Ups

All deliveries and pick-ups must be scheduled and coordinated in advance through the events manager. Deliveries and pick-ups must take place during CuriOdyssey's closed hours unless approved in advance. Equipment must be removed at the end of the event unless specific arrangements are made in advance. There will be a charge for equipment that is not removed at the scheduled time. CuriOdyssey staff will not assist in loading, unloading or carrying any items.

Staging and Preparation

CuriOdyssey has prep and additional staging areas; there is no kitchen or cooking facilities on site. All catering spaces are multi-use areas and must be cleaned thoroughly after use, and used according to the restrictions set by the events manager. Any additional time needed in the catering spaces must be arranged in advance. Caterers may also set up an outdoor kitchen to prepare food onsite. CuriOdyssey welcomes the use of grills, ovens and fryers in our outdoor areas. All catering areas must be cleaned thoroughly after use. Caterers are required to remove all trash offsite at the end of the event.

Set-Up, Break-Down and Clean-Up

Plans for setup must be reviewed and approved four weeks in advance by the events manager. Set-up will not be allowed to begin before the pre-arranged time. Limited set-up is allowed during open public hours. The renter is responsible for all setup and breakdown in the museum and for proper handling and storage of all equipment. Renter and vendors must use only the entrances and exits permitted by the events manager.

At the end of the event the renter must remove all equipment and décor unless special arrangements have been made with the events manager. CuriOdyssey will not be responsible for any items remaining on the premises. A fee will be charged for any items not removed by the pre-arranged time. CuriOdyssey will not be responsible for any lost or stolen catering supplies, equipment, or other property.

After the event, CuriOdyssey's facilities must be returned to the condition in which they were found. Cleanup and bagging of trash and recycling is the responsibility of the renter and/or renter's subcontractors and vendors. If a CuriOdyssey representative deems routine cleaning and maintenance inadequate to return the premises to its prior condition, the additional cost of special maintenance services or repairs will be deducted from renter's security deposit and/or billed directly to the renter.

Rental Hours

Agreed-upon rental hours include set-up and breakdown time. When booking an event, it may be necessary to work with your caterers to determine adequate time for setup and cleanup. Additional time may need to be scheduled for equipment deliveries and pick-up, which will require additional fees.

Smoking

Smoking and vaping are not permitted anywhere within the Coyote Point Recreation Area. Event visitors must leave the Park if they want to smoke. Renter is responsible for communicating to guests that smoking is not allowed. Any guest found violating this rule will be asked to leave the event. Any evidence of smoking on the premises will lead to forfeiture of the security deposit.

Event Staff

Our events manager will work with you in the planning stages to organize your event and will serve as the main point of contact. During your event, we will provide additional staff members to help supervise your event. Depending on the size, time, and needs of your event, additional staff and/or a security guard may also be required at an additional fee. CuriOdyssey staff is responsible for the safety of the facility, exhibits, and animals. CuriOdyssey staff is not available to help the renter, vendors, or subcontractors with set-up, clean-up, or breakdown.

Insurance

All events require special event insurance. Please see the Facility Rental Agreement for minimum limits and additional information.

Security Deposit

A refundable security deposit is required no later than three months before the event. The security deposit will be refunded in full provided the event ended on time, the venue was clean, and no damage was done to the facilities. The refundable security deposit will be forfeited in the case of any event guest or vendor smoking or vaping on site.

Payments and Pay Schedule

Fees may be paid by check, cash, or credit card. For all events, 30% of the total rental amount is due at the time of booking, and the remaining amount and refundable security deposit is due 90 days prior to the event. For events booked fewer than three months in advance, the entire rental amount and refundable cleaning/damage deposit is due at the time of booking.

Cancellations

Cancellations must be received in writing. Refunds will be given according to the following schedule:

- 30% of the rental fee is due at the time of booking. This deposit is non-refundable.
- Cancellations that occur more than 90 days from the scheduled event are refunded all non-deposit fees.
- Cancellations that occur 61-90 days from the event are refunded 50% of the non-deposit fees.
- Cancellations that occur 31-60 days from the event are refunded 25% of the non-deposit fees.
- Cancellations that occur 30 days or fewer from the event will receive no refunds or credits.

Thank you for considering CuriOdyssey!