



CuriOdyssey®

SCIENCE PLAYGROUND & ZOO

Wedding & Evening Events





**To inspire love for science and curiosity about
the world to create a brighter future.**

CuriOdyssey, a nonprofit science and wildlife center, is the ideal venue for any event, including weddings, engagement parties, formal dinners, offsite gatherings, cocktail receptions, b'nai mitzvah, and birthday parties. We have several spaces available for you to rent, depending on the unique needs of your event.

Your rental fee supports early childhood education, animal conservation and more. For more information about our nonprofit, visit us at curiodyssey.org

Contact

Tito Guerrero

Interim Event Sales Manager

events@curiodyssey.org

650-340-7565

1651 Coyote Point Drive

San Mateo, CA 94401

A Brief History of Coyote Point & CuriOdyssey

- 4,000 Years Ago: Originally an island that the Ohlone Indians used as a fishing site.
- 1850: The island was bought by shipping firm Mellus & Howard. The Howard family connected the island to the mainland and the area was used for dairy farming. A pier was also built to ship out lumber.
- 1880: A swimming tank and large bath house was added at the beach, attracting many San Franciscans on the weekends.
- 1922: Pacific City Amusement Park opened. It was called the “greatest fun community since Coney Island.” but unfortunately Pacific City closed after only two years.
- 1940: The Howard Estate sold its 402 acres of Coyote Point to San Mateo for a park.
- 1942: The Federal Government was given 10 acres of land to establish the U.S. Merchant Marine Cadet School at Coyote Point.
- 1946: U.S. Merchant Marine Cadet School was purchased by the College of San Mateo as its first campus through 1953.
- 1953: The San Mateo County Junior Museum is opened on the knoll in a Quonset Hut by the San Francisco Junior League, later named the museum’s Auxiliary.
- 1963: County Park established at Coyote Point
- 1974: San Mateo County Junior Museum becomes Coyote Point Museum for Environmental Education.
- 1981: New museum building opened with an 8,000 square foot permanent exhibition in the Environmental Hall, classroom space, a resource library, and a theatre.
- 1991: Animal Habitats opened, providing naturalistic habitats for native, non-releasable animals.
- 2006: Museum almost closed as a result of financial challenges. The museum was saved with a \$500,000 campaign completed in 30 days to keep the doors open under new leadership.
- 2011: Coyote Point Museum for Environmental Education becomes CuriOdyssey, to better reflect the institution’s revitalization and renewed focus on hands-on science education.
- Present Day - CuriOdyssey is currently in the process of a campus build and rebuilding the footprint of CuriOdyssey.



Redwood Hall

Our four-tiered Redwood Hall is more than 8,000 square feet and is largely composed of rich, Douglas fir. For large events, the whole hall can be rented out and allows for a feeling of intimacy while accommodating up to 300 seated guests.

The top level is over 2,100 square feet and features a stunning view of the Bay. This tier is perfect for smaller events or can be used as a featured space as part of a larger event. Each of the four levels can seat approximately 100 people, and features unique environmentally inspired architectural elements.

Our beautiful Redwood Hall can be rented out in single tiers or in combination. Each tier has unique architectural elements that create a rustic and grandiose theme to any event. Ceremonies, dining, dancing, cocktail hour and more can occur on any level.



Packages

All packages include access to museum and zoo

SEQUOIA

\$8,500 | 350 people maximum

- Access to all four levels of the Redwood Hall from 10am-12am

CYPRESS

\$7,000 | 200 people maximum

- Access to top two levels of the Redwood Hall from 10am-12am

SYCAMORE

\$5,000 | 120 people maximum

- Access to top level of the Redwood hall from 1pm-12am

BAYSIDE

\$3,500 | 75 people maximum

- Access to Bay Gallery Labs 1, 2, and Bay Gallery space from 1pm-12am

COCKTAILS AT THE CONCOURSE

\$3,000 | 100 people maximum

- Access to theater, classroom, & concourse space from 5pm-9pm

HOURLY PRICING

Science Center & Zoo only

2,000 ft²

100 included in price

\$600 per hour

Combined Bay Galley Labs

1,200 ft²

75 included in price

\$650 per hour

Top level Redwood Hall

2,100 ft²

120 included in price

\$700 per hour

Top Two levels Redwood Hall

4,000 ft²

200 included in price

\$725 per hour

Scan the QR Code for more photos



- We are happy to create a package that best fits your event's needs based on our a la carte pricing.
- All packages include taxes, fees, security and staffing for the entire event.
- All packages include parking and admission for all guests and vendors.
- All events require a fully refundable damage deposit in addition to package cost.
- Additional guest subject to additional fees.
- Prices are subject to change without notice.



Add Ons

Pictured below are some of the available items you can rent or have as a part of your event!



Chandelier Package

LED Chandelier, Umbrella Globe, & bottom level exhibits available

\$350



Astro Botanicals

Inflatable Botanicals that have LED lights inside
3 small or 1 large

\$500/ea

*Due to a variety of factors, some ambassador animals may not be available on the date of your event.



Animal Ambassadors*

\$350 | 30 minutes

\$475 | 1 hour



Otter Feeding

Feed Gunner along with a Wildlife Staff; Max 4 people

\$150

Accent Lights

10 Portable Uplights that give a splash of color to the wall

\$150

60" Round Tables

Up to 25 tables available

\$14 each

Brown Resin Padded Chairs

Up to 200 chairs available

\$4 each



Animal Ambassadors



Our Animal Ambassador Program is a 30 minute or 1 hour engagement that brings our wildlife staff and animals to your event for a unique, up-close and sometimes hands-on experience.

We have a variety of animals for you to choose from for your event. Animal availability is based on their health, temper and safety needs. Their participation also requires approval from the event sales manager and the wildlife team. This policy keeps our animals, staff and event guests safe.



HOW TO CHOOSE AN ANIMAL AMBASSADOR

Please choose three of the animals from our list, ranked in order of preference. While we will do our best to accommodate your choices, any animal might not be available due to injury, illness, weather or poor temper.



Send your request to the event sales manager at events@curiodyssey.org. Animal Ambassadors can start at 5:30pm and end until 6:30pm.

ANIMAL AMBASSADORS AVAILABLE

Mammals:

- Domestic Ferret
- Tenrec (Lesser Madagascar Hedgehog Tenrec)

Invertebrates:

- Rose Hair Tarantula
- Madagascar Hissing Cockroach
- Giant African Millipede

Birds & Raptors:

- Swainson's Hawk
- Harris's Hawk
- Turkey Vulture
- American Kestrel

Reptiles:

- Gopher Snake
- CA Mountain King Snake
- Desert Tortoise
- Rubber Boa
- Bearded Dragon



Recommended Vendors

CATERING

CuriOdyssey is committed to ensuring all activities and events held on our site produce as little waste as possible. We require all caterers and vendors that work at our site follow sustainable practices in their choice of food, preparation and transportation. Please refer to our list of green-minded caterers to accommodate your event at CuriOdyssey.

Arguello Catering

650-363-2030

arguellocatering.com

Cheat a Little Catering

650-227-1125

cheatalittle.com

Melon's Catering & Events

650-583-1756

melonscatering.com

Taste Catering

415-550-6464

tastecatering.com

49 Square Catering

415-834-5348

49sqcatering.com

Heirloom Catering

650-622-4171

heirloomcatering.co

Michi Events & Catering

408-786-6684

michilife.com

Toast Catering

650-877-8225

toastbayarea.com

B & B Catering & Events

650-595-3058

bnb-catering.com

Le's Kitchen

415-340-0017

leskitchen.com

Ñora Spanish Catering

510-833-6672

510nora.com

Tony Caters

408-263-4366

tonycaterstoyou.com

Breakwater Barbecue

650-713-5303

breakwaterbbq.com

La Mediterranee

415-921-2956 ext 2

cafelamedsf.com

Par 3 at Poplar Creek

650-522-7525

par3thelodge.com

Zen Peninsula

650-616-9388

zenpeninsula.com

Carrie Dove Catering

415-460-9995

carriedovecatering.com

BARTENDERS & BEVERAGES

Bartenders Unlimited

415-454-3731

buevents.com

RENTAL COMPANIES

AM Party Rentals

650-363-1050

ampartyrentals.com

Chairs 4 Events

650-226-5992

chairs4events.com

Unica Party Rentals

650-610-9002

unicapartyrentals.com

MUSICAL TALENT

Benny Be Music

415-290-8487

bennybemusic.com

Erica Messer

415-786-9143

hauteharpist.com

Speechless Music

774-231-8589

speechlessmusic.com

Off list caterers subject to additional fees.
All vendors subject to venue approval.
Last updated May 2023

Recommended Vendors

EVENT PLANNERS

2 Friends Events
925-683-3937
2friendsevents.com

Adrian Parties
Weddings & Events
707-979-0749
adrianparties.com

The Organization
Organization
510-292-0583
theorganizationorg.com

Dreams on a Dime
415-264-2764
dreamsonadime.com

HOTELS

Crowne Plaza - San Mateo
650-295-6112
cpfcc.com

Hilton - SFO Bayfront
650-340-8500 x2106
cara.allan@hiltonsfo.com

Residence Inn - San Mateo
650-574-4700 x412
marriott.com/sfosm

DJS, DECORATIONS & MORE

DJ Buford Brown
408-472-4900
buford@abrownfilm.net

Denon & Doyle
800-944-9585
djay.com

Elite Entertainment
408-733-8833
e3music.com

Four Leaf Entertainment
415-699-6048
fourleafent.com

Verducci Event Productions
510-746-8279
verduccies.com

PHOTO BOOTHS & PHOTOGRAPHY

Eric James
925-451-5332
ericjamesphoto.com

Just the Little Things Photos
415-735-4728
justthelittlethingsphotos.com

Selfie Soiree
650-222-0734
selfiesoiree.com

Six & Ten Studio
510-338-4186
cwagnerphotography.com

Vivian Chen
510-579-3477
vivianchen.com



Policies & Procedures

Selection of Caterers

Our preferred caterers have worked with CuriOdyssey and are familiar with our building, policies and procedures. All the caterers on the list are environmentally-friendly companies who will adhere to our green guidelines. Caterers are required to complete a walkthrough with the events manager to make arrangements regarding deliveries, power needs, floor plan, loading areas and pick-up times. This is required for every event. Off list caterers are subject to additional fees, policies and approval by the events manager.

Music and Decorations

CuriOdyssey is home to over 100 animals, and our primary concern is for their welfare. Music and decorations are restricted to ensure their safety. We do not allow balloons, piñatas, noisemakers or fog machines. Any music outside must be approved in advance by our wildlife staff, and may be turned off if it is deemed harmful to our animal residents.

Decorations may be hung on the walls of the Redwood Hall and must be removed (along with the adhesives) at the end of the event. Decorations may not be hung nor adhered to the Redwood Hall ceiling or rafters.

Pre-Event Floorplan/Walkthrough

A pre-event floorplan and walkthrough are required and must be provided to the events manager no later than two weeks prior to the event. The walkthrough must be scheduled in advance, and must take place during normal business hours.

Deliveries and Pick-Ups

All deliveries and pick-ups must be scheduled and coordinated in advance through the events manager. Deliveries and pick-ups must take place during CuriOdyssey's closed hours unless approved in advance. Equipment must be removed at the end of the event unless specific arrangements are made in advance. There will be a charge for equipment that is not removed at the scheduled time. CuriOdyssey staff will not assist in loading, unloading or carrying any items.

Staging and Preparation

CuriOdyssey has prep and additional staging area; there is no kitchen or cooking facilities on site. All catering spaces are multiuse areas and must be cleaned thoroughly after use and must be used according to the restrictions set by the events manager. Any additional time needed in the catering spaces must be arranged in advance. Caterers may also set up an outdoor kitchen to prepare food onsite. CuriOdyssey welcomes the use of grills, ovens and fryers in our outdoor areas. All catering areas must be cleaned thoroughly after use. Caterers are required to remove all trash offsite at the end of the event.



Policies & Procedures

Set-Up, Break-Down and Clean-Up

Plans for set-up must be reviewed and approved four weeks in advance by the events manager. Set-up will not be allowed to begin before the pre-arranged time. Limited set-up is allowed during open hours. The renter is responsible for all set-up and breakdown in the museum and for proper handling and storage of all equipment. Renter and vendors must use only the entrances and exits permitted by the events manager.

At the end of the event the renter must remove all equipment and décor unless special arrangements have been made with the events manager. CuriOdyssey will not be responsible for any items remaining on the premises. A fee will be charged for any items not removed by the pre-arranged time. CuriOdyssey will not be responsible for any lost or stolen catering supplies, equipment or other property.

After the event, CuriOdyssey's facilities must be returned to the condition in which they were found. Cleanup and bagging of trash and recycling is the responsibility of the renter and/or renter's subcontractors and vendors. If a CuriOdyssey representative deems routine cleaning and maintenance inadequate to return the premises to its prior condition, the additional cost of special maintenance services or repairs will be deducted from renter's security deposit and/or billed directly to the renter.

Rental Hours

Agreed-upon rental hours include set-up and breakdown time. When booking an event, it may be necessary to work with your caterers to determine adequate time for set-up and cleanup. Additional time may need to be scheduled for equipment deliveries and pick-up, which will require additional fees.

Smoking

Smoking and vaping are not permitted anywhere within the Coyote Point Recreation Area. Event visitors must leave the Park if they want to smoke. Renter is responsible for communicating to guests that smoking is not allowed. Any guest found violating this rule will be asked to leave the event. Any evidence of smoking on the premises will lead to a full forfeiture of the security deposit.

Event Staff

Our Events manager will work with you in the planning stages to organize your event and will serve as the main point of contact. During your event, we will provide additional staff members to help supervise your event. Depending on the size, time and needs of your event, additional staff and/or a security guard may also be required at an additional fee. CuriOdyssey staff is responsible for the safety of the facility, exhibits and animals. CuriOdyssey staff is not available to help the renter, vendors or subcontractors with set-up, clean-up or breakdown.

Policies & Procedures

Insurance

All events require special event insurance. Please see the Facility Rental Agreement for minimum limits and additional information.

Damage/Cleaning Deposit

A refundable damage/cleaning deposit is required no later than three months before the event. This deposit will be refunded in full provided the event ended on time, the venue was clean, and no damage was done to the facilities. The refundable damage/cleaning deposit will be forfeited in the case of any event guest or vendor smoking or vaping on site.

Payments and Pay Schedule

Fees may be paid by check, cash, or credit card. For all events, 30% of the total rental amount is due at the time of booking, and the remaining amount and refundable damage/cleaning deposit is due 90 days prior to the event. For events booked fewer than three months in advance, the entire rental amount and refundable cleaning/damage deposit is due at the time of booking.

Cancellations

Cancellations must be received in writing. Refunds will be given according to the following schedule:

- 30% of the rental fee is due at the time of booking. This deposit is non-refundable.
- Cancellations that occur more than 90 days from the scheduled event are refunded all non-deposit fees.
- Cancellations that occur 61-90 days from the event are refunded 50% of the non-deposit fees.
- Cancellations that occur 31-60 days from the event are refunded 25% of the non-deposit fees.
- Cancellations that occur 30 days or fewer from the event will receive no refunds or credits.

Thank you for considering CuriOdyssey!

CONTACT

Tito Guerrero

Interim Event Sales Manager

events@curiodyssey.org | 650-340-7565

1651 Coyote Point Drive, San Mateo, CA 94401