



## **Health and Safety Information and Protocols For CuriOdyssey Outdoor Learning Programs**

### **GENERAL STATEMENT**

We believe in the restorative value and educational benefit of learning outside surrounded by nature. We have developed these policies and procedures to insure the health and safety of all students and staff. We appreciate the trust you have placed in us by enrolling your student in one of our science education programs.

- The scope of this document covers outdoor educational programs led by CuriOdyssey science educators.
- Guidelines, protocols and procedures outlined in this document may change quickly, without notice, due to updated guidance and notices from local, state and federal agencies. CuriOdyssey will make every effort to quickly notify caregivers of any changes or updates.
- By enrolling a student in a class at CuriOdyssey, the caregiver is certifying that they have read this document in full and that they and the student will be able to comply with all requirements contained therein.
- For the safety of all the students and the educator, if a student fails to comply with all personal safety protocols during the class, the caregiver will be called to pick up their child.

### **Staff Screening Procedures**

- All staff are required to complete a symptom check at home before coming to CuriOdyssey. See list of symptoms below. Anyone with any COVID-19 symptoms is required to stay home.
- Additionally, any educator teaching a class will be required to have their temperature checked with an infrared thermometer upon arrival at CuriOdyssey on the day of the class. Any educator with a temperature above 100.3°F will be sent home. In this event, the class will be taught by another educator. If no other educator is available onsite, the class will be offered via Zoom. If none of these options are viable, the class will be cancelled.
- Should it become necessary for another CuriOdyssey educator to teach the class, they will follow all the same safety protocols.
- Should the class be cancelled, caregivers will be notified as quickly as possible. The class will be rescheduled or refunds will be offered.

### **Student Screening Procedures**

- On the day of the class, we ask caregivers to conduct a symptom check of everyone in their household before bringing the student to CuriOdyssey. See symptom list below.
- Caregivers will be asked to report the student's temperature at check-in.
- If a student shows signs of illness during the class, they will be escorted away from the class and the caregiver will be called to immediately pick up their student. (During pick-up, other caregivers will be informed that a student went home sick.)

### **List of COVID-19 symptoms** (source: CDC)

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

### **Student Drop-off**

- Students should arrive during the 5-10 minutes prior to the start time for the class. Families are asked to wait in car or outside in park if they arrive any earlier.
- A check-in area will be set up in front of CuriOdyssey, separate from the admission check-in for general visitors.
- Only one caregiver may accompany the student for drop-off. The caregiver and student must be wearing face masks and follow physical distancing protocols.
- At check-in, caregivers will be asked to report the student's temperature from that morning. The student's temperature will be taken with an infrared thermometer. If the student's temperature is above 100.3°F, the student will not be allowed to stay for the class. (No refund will be offered in this case.)
- Once cleared, the student will be asked to apply hand sanitizer and go to a marked spot and await the health check of other students.
- The class will begin on time. After a short introduction, the educator will lead the students to their outdoor class base.
- Please be aware that this process will take time. We appreciate your understanding as we implement these new procedures.

### **Student Pick-up**

- Students will return to the check-in area by the scheduled end time for the class.
- Students must be picked up by one caregiver within 10 minutes after the scheduled end time at the table outside CuriOdyssey.
- The caregiver should wait in their car if they arrive before the end time of the class.
- The caregiver must be listed on student's record as an authorized pick-up adult and show their photo ID. Name on photo ID must exactly match name on student's record. Whenever possible, the adult dropping off the student should be the same adult picking up the student.
- Due to physical distancing requirements and time limitations, the educator will not be able to answer questions during pick-up. Caregivers may email the educator outside of class time.
- A fee of \$1/minute will be imposed if a student is picked up more than 10 minutes after the scheduled end time.
- Early pick-ups are discouraged. If an early pick-up is necessary, the caregiver must make arrangements with the educator at least 24 hours in advance.

### **Communication**

- Caregivers who need to reach CuriOdyssey staff while the class is in progress should call number educator will provide in advance email.
- Caregivers must provide one phone number which they can guarantee will be answered should CuriOdyssey call during the class. A cell phone number is preferred.
- For time-sensitive communications, CuriOdyssey will use the phone number(s) provided on the class registration form. Other communications will be shared via email.
- Caregivers will receive an email from the educator in advance of the class with important details on class content, supplies, how to reach staff, requirements and protocols.

### **Personal Protection**

- All educators and students must wear a mask covering their nose and mouth during the entire duration of the class. (No bandanas or gaiters) If a student forgets their mask, the caregiver may purchase a reusable or one-time use mask from our store.
- All educators will carry hand sanitizer.
- Physical distancing of at least 6' will be maintained at all times. Our talented educators are designing class activities which can be explained and demonstrated from a 6' distance.
- The educator will carry a complete first-aid kit. If a student becomes injured and requires more care than an ice-pack and/or band-aid, the caregiver will be contacted.

### **Class Supplies**

- The use of physical supplies will be minimized.
- When supplies are necessary, new individual one-time use supplies will be provided for every student whenever possible.
- If reusable supplies are necessary, they will be disinfected before and after the class, and in-between each student's use.
- Caregivers will receive a supplies list in advance and may send any listed items from home if preferred.

### **Personal Supplies**

- Students are asked to bring a water bottle, nose tissues, hand sanitizer, sunscreen, weather appropriate jacket, and any emergency medication in a backpack for the student to carry with them at all times.
- No snack time will be provided during 45-60 minute classes.
- For classes longer than one hour, caregivers should pack a snack which can be easily opened by the student. (Any trash or recycling must be taken home in backpack.)

### **Restroom Use**

All students must be able to use the restroom completely independently.

- We strongly encourage students to use the restroom prior to arriving at CuriOdyssey.
- Each class will take restroom breaks at a park restroom during the class. Every student will be asked to use the restroom at this time.
- When finished using the restroom, the student must wash their hands with soap and water for at least 20 seconds, and apply hand sanitizer after drying their hands.
- If a student has a bathroom accident and needs new clothing, the caregiver will be called to pick up the student.

### **Protocol for COVID-19 Exposure or Case**

- If any staff or student COVID-19 exposure or case is identified, CuriOdyssey will consult and follow recommendations from the San Mateo County Health Department. SMCHD recommendations will take precedence over protocols detailed below.
- If a staff member, student or a member of their household comes into contact with someone who tests positive for COVID-19, they will be asked to self-quarantine for 14 days and will only be able to return if they and their household remain symptom-free. Staff members will be required to test negative for COVID-19 before returning. Any cost for testing will be covered by CuriOdyssey.
- If a student or staff member tests positive for COVID-19, they will be asked to quarantine and will not be allowed to return to CuriOdyssey until 4 days past the point of full recovery if symptomatic and until 10 days after positive test if asymptomatic.
- If CuriOdyssey is informed that a student or teacher has tested positive within 14 days after the class, CuriOdyssey will immediately notify the San Mateo County Health Department and follow their guidance.
- CuriOdyssey will communicate information regarding any positive case to all staff and families of students in same class as affected person while respecting the privacy of the affected individual.

### **Weather or Air Quality**

- If a class cannot be conducted outside due to weather or if air quality is at 100 (as measured by Purpleair.com AQandU index) the class will be conducted virtually if possible or cancelled.

### **Refund Policy**

- If the student or someone in their household is experiencing COVID symptoms, the student should not come to the class. In this case, the caregiver should notify CuriOdyssey as soon as possible (after any necessary medical care) and CuriOdyssey will offer a credit.
- Should a class be cancelled by CuriOdyssey, the class will be rescheduled. If student cannot attend rescheduled class, a refund will be offered.

### **Closing Statement**

- We ask that caregivers carefully explain all these protocols to their child before the class begins.
- We realize it may take some children longer to remember and become comfortable with these new protocols. For the safety of all students and their households, and CuriOdyssey staff, caregivers should only enroll a child they are confident can follow all the protocols during the entire class.